

# Librarian Liaison Duties

## Purpose of the SU Libraries Librarian Liaison Program

A liaison is a Libraries faculty designated as the formal contact person between the



In collaboration with the Serials/Electronic Resources Librarian work to review journal and databases usage in order to make informed decisions, regarding journal content and format as well as de-selection.

Communicate with other liaisons about resources selected that are also relevant to their subject areas.

Initiate and conduct regular weeding of the collections, including departmental faculty where appropriate.

In collaboration with the Electronic Resources Librarian work to facilitate electronic resource trials as needed.

Participate in professional development opportunities related to collection development.

#### Aspirational:

Cultivate an awareness of the major research trends and developments that have a bearing on the collection and the curriculum.

In collaboration with departmental faculty, conduct scheduled reviews and assessments of collection sections, ensuring that the entire subject area is assessed no less than once every ten years or more frequently, if indicated by the collection development policy for the subject area.

## Research Services & Scholarly Communication

#### Objective:

Work with departmental faculty and students to provide research assistance in identifying and accessing Library resources and services and to assist with specialized scholarly communication issues and needs.

#### Best Practices:

Provide reference assistance using different formats specifically, but not limited to, in-person, chat, etc.

Provide in-depth research consultation to students individually as well as in groups.

Create tutorials in specific subject areas or to promote a particular resource and/or service.

Provide research assistance to faculty for their personal scholarly activities manuscript assistance, thesis support, course-specific queries, research assistance, syllabi preparation assistance, dataset management and preservation, etc.

