



## OUTCOME NOTIFICATION

Charged Party(ies) will receive official notice of the outcome through their Salisbury University student email address(es) within approximately five (5) business days from the hearings completion. Notification will be sent by the Case Administrator on behalf of the board, and will include the following;

- Findings of the Board in regard to each Charge;
- An explanation of the facts and mitigating/aggravating circumstances that the Hearing Board used to make their decision;
- Applicable sanctions and instructions for completion, if any; and
- Information regarding the appeal process, if applicable.

## APPEALING THE DECISION

Students found responsible for violations have the right to appeal the outcome of a hearing. If a student appeals the decision, the resulting requirements are placed on hold and will not go into effect until the appeal is reviewed and a final decision is rendered. **If you would like to submit an appeal, make sure that:**

- It is submitted within five (5) business days from the date of the outcome letter
- It includes an Appeal Form and an appeal letter
- It is based on at least one of the grounds for appeal specified in the Code of Conduct

Please refer to the Code of Conduct and the Appeal Form for detailed information on appeal rights and guidelines. Failure to observe these guideline