Solicitation and Posting Policy
Solicitation and posting of materials by individual students, student organizations, faculty, staff,
and individuals or organizations outside the SU community is prohibited on University property,
including, but not limited to, SU residence halls, academic buildings, the all other buildings,
owned or controlled by the University, except by prior written approval from the University
through the Guerrieri Student Union office (222 GSU).
Approved solicitation, distribution or sale of goods by, of or for students may be undertaken in
the following campus areas: GSU, Commons and the University Pergola area. GSU solicitations
are coordinated by the GSU Office located in 223 GSU (ext. 36100). Commons and Pergola
solicitations are coordinated by the Facilities Reservation Office, 200 Commons (ext. 82208).
For questions regarding this policy, contact the Guerrieri Student Union, 222 GSU, 410
-543
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6100.
The University reserves the right to limit the time, manner and place of student and non
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student postings on University property. Students or student organizations should contact the
Center for Student Involvement and Leadership for permission to post materials on University
property. For posting in the University residence halls, the Residence Life Office must approve
the posting. For general University property advertising and posting, the following policy
applies: •Flyers and posters advertising events on University property are to be posted on the
main campus only, and only in approved and designated locations. Off
-campus
advertising that is in violation of the Student Code of Community Standards or other
University policy is not permitted. •Materials must be posted on approved locations only, including kiosks, public bulletin
boards and display cases. Posting any material on buildings, walls, trees, sidewalks,
utility poles, etc. is prohibited. Posters and flyers must not exceed 11” x 17” and are

limited to two per kiosk/posting area. •Advertising materials should include the name(s) of the sponsoring/advertising group,
date, time and location of the event. Materials must be removed by the individuals or
group posting within one week of the conclusion of the event. •Approved postings in academic buildings must be on designated bulletin boards. Some

academic buildings may not have any free posting bulletin boards, which limits the
ability to post in those buildings. Taping or stapling on walls or windows is not
permitted. •Events may not be advertised by posting until official approval is received by the
Center for Student Involvement and Leadership. •A limited number of venues are available for non
-University affiliated groups or
individuals to post information or materials. Each of the outdoor kiosks has a location
for non
-University affiliated postings. The University has the right to review and remove
postings that are in violation of the law or regulations, or University policy.