

# Graduate Council Meeting Minutes

Thursday, September 19, 2019 AC 401

## **MEMBERS PRESENT:**

Gwen Beegle, MAT  
Jennifer Bergner, MSME  
Melissa Bugdal, At-Large Seat  
Celine Carayon, HIST  
Doug DeWitt, Ed Leadership and Chair  
Maida Finch, Seidel School Rep  
Clifton Griffin, Dean of Graduate Studies  
Mary Hylton, MSW  
Laura Marinaro, MSAT  
John Nieves ENG, Faculty Senate Liaison  
Jennifer Nyland, Henson Rep  
Tom Pellingier, AHPH  
Dana Price, BIO  
Jessica Scott, OGS

Keetha Soosaipillai, CADR

Elizabeth Walk, OGS

Dorothea Winter, DNP/Nursing

## **MEMBERS ABSENT:**

Other

- T. Pellingier - Inquired about the status of AHPH proposals.
- J. Scott Those proposals were submitted over summer months while GCC was not meeting due to membership change.

V. Graduate School Update D. DeWitt

Faculty senate passed the motion to endorse administration to provide necessary resources. Provost will include it in the 5-year Strategic Plan.

VI. CELL Status - D. DeWitt

The Center for Extended & Lifelong Learning no longer reports to the President. CELL is now part of the Office of Graduate Studies and Research and will report to Dr. Clifton Griffin.

VII. Graduate Program Budgeting D. DeWitt

With new budgeting process, should GC develop a separate budget model for grad programs?

Program costs

- Difficult to determine with cross-listed courses.
- Ever since purchase of EAB, cost per course has been reviewed with no consideration for loads or career.
- Program Directors are governing enrollment based on their knowledge of capacity and other factors (workload, research mentors, etc).
- C. Griffin Better to start the conversation and establish data regarding program cost.  
Can we determine cost based on cycle or credit?  
Are there common principals?
- J. Bergner Trend towards measuring success with monetary metric does not allow account for positive effects on community.
- J. Nieves Outcomes should be education-oriented, not money-driven.
- C. Carayon Humanities departments defined their own outcomes and measures.
- T. Pellingier Numbers have dropped since going through accreditation process but outcomes are through the roof. Must incorporate these successes.
- D. DeWitt Agree success matrix will be different for each program. Start thinking about what your success would look like. Discuss with your Chairs. What are challenges? What are advantages?

VIII. New Operating Hours M. Finch

Part of the decision for this change involved alleviating parking issues.

Many of our graduate students are professionals and cannot get to offices before 4:30pm and parking permits do not allow parking until 5pm.

Some suggestions:

- Flexible hours for staff
- Extended hours
- More technology

D. DeWitt GC should put together a list of concerns that can be shared with Executive Staff.

IX. TOEFL Policy C. Griffin

Are programs comfortable with TOEFL and IELTS being the only way to prove English language proficiency?

Should we be more open to accepting ELI?

