

# Graduate Council Meeting Minutes

Thursday, April 20, 2023 - ZOOM

## **MEMBERS PRESENT:**

Stephanie Bernhard, ENGL  
Melissa Bugdal, Fulton School Rep  
Tom Calo, Perdue School Rep  
Celine Carayon, HIST  
Doug DeWitt, MED  
Memo Diriker, Faculty Senate Liaison  
Yvonne Downie-Hanley, MBA  
Judith Franzak, Ed.D.  
James Fox, EDLD  
Elizabeth Geiger, OGS  
Clifton Griffin, Dean of Graduate Studies  
Shannon Kelly, REED  
Allen Koehler, AVP Enrollment Management  
Eric Liebgold, BIO  
Scott Mazzetti, HHPF  
Stephen Oby, MSW

Nicholas Plummer, GSC President  
Andrea Presotto, GIS  
Jessica Scott, OGS  
Ignaciyas Soosaipillai, CADR  
Diana Wagner, MED  
Thea Williamson, Seidel Rep

## **MEMBERS ABSENT:**

Annette Barnes, DNP, MSN  
Jennifer Bergner, MSME  
Martin Hunter, Registrar  
Erin Stutelberg, MAT

## **MEMBERS ABSENT:**

Robin Hoffman  
Ken Kundell  
Kevin Malone

I. Call to Order 3:30 p.m.

## II. Minutes

- March minutes were approved as submitted.

III. Expanding IT Support for Grad Students Ken Kundell, Kevin Malone, Robin Hoffman

- Types of Support
  - Satellite/Hybrid/Online Mostly phone/ticket support

#### IV. Curriculum

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- Proposed Language - The purpose of the committee is to review and make determinations on all proposed additions, deletions, and changes to graduate curriculum and graduate program information housed in the university catalog. This body will provide final approvals but reserves the right to confer with members of the Graduate Council, if necessary. This body will provide curriculum reports at the scheduled Graduate Council meetings.

Justification: This change will align the responsibilities of the Graduate Curriculum Committee (GCC) with the Undergraduate Curriculum Committee (UCC) and remove the Grad Council approval step.

- D. DeWitt made a motion to send language to grad faculty for a vote. C. Carayon seconded.
  - Vote: Yes 18 No 1
- J. Scott will send out to grad faculty.

#### VI. Graduate Faculty Eligibility

- Does anyone have issues with the current definition and eligibility?
  - This is a department issue and should not fall under the purview of Grad Council.

#### VII. Grad Resources Melissa Bugdal

- Attendance at the Boot Camp continues to decline.
- Restructure Boot Camp to have more IT training
- Evaluate current topics to see what should be kept and what can be revised.
- OGS will meet with M. Chakraborty.

#### VIII. Grad School Proposal Update

- C. Griffin will be meeting with Jennifer Martin and Deneen Long-White. If anyone needs old data regarding the new President invited this discussion to be reopened.

#### IX. Students Taking Courses Grad School Proposal Update

- SU does not have an MOU with other institutions.
- Students can use an inter-institutional registration (IIR) but SU has no control over tuition. Host campuses can charge their rate.
- We have an undergraduate agreement with MEES but need something similar at the graduate level.

#### X. GA Hiring, Time to Degree D. Wagner

- NCAA gave athletes two extra years of eligibility so students only enrolled in programs so they could play sports.
- Quality of some of those students are not good. They lack motivation and rely heavily on Writing Center.
- time to degree to stay in the position longer.
- Responses:

- Academic quality control should be handled at program level.
- Writing Center is underutilized by grad students so they should be encouraged to use the resource.

XI. GSC Remarks

- Grad Gala will be May 6th. Will be taking gift baskets for raffles if anyone would like to provide anything.
- J. Fox Can we get a report on the surveys sent out?
  - Was internal and used for program planning purposes but will send something out to group.

XII.

- Thanks to those who volunteered to be readers or marshals at the Commencement.
- Will be focusing on retention and start generic outreach.

Meeting was adjourned at 4:55 p.m.

Submitted by Jessica Scott